

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

DRAFT-AGENDA FOR REGULAR MEETING – February 26, 2018

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation

Correspondence

Superintendent's Report

Vice Principal's Report

Board Secretary's Report

Committee Reports

***Presentations - Knowlton Knight Awards and Audit Presentation
By Anthony Ardito***

MOTIONS
PERSONNEL/POLICY

1. Approve New Hire

A motion was made by _____ seconded by _____
to approve the hiring of Timothy Reber as a personal aide, effective through the end of the
2017-2018 school year with a prorated salary of \$6,225 as recommended by the
Superintendent.

On roll call, motion

2. Approve Sub Bus Drivers

A motion was made by _____ seconded by _____
to approve the hiring of the following substitute mini bus drivers pending the completion of
paperwork with the following parameters:
Ann Longyhore – no date restriction
Debra Hendershot – After March 1, 2018

Motion

3. Approve Home Instruction

A motion was made by _____ seconded by _____
to approve home instruction for student #1658, effective 2/27/18 through 4/27/18.

Motion

4. Approve Home Instruction Instructors

A motion was made by _____ seconded by _____
to approve home instructors, Katy Jones and Allison Bickhardt for student #1658, at the rate
of \$40 per hour with each instructor providing 5 hours per week of instruction.

On roll call, motion

5. Approve Classroom Observation

A motion was made by _____ seconded by _____
to approve Alyssa Frankenfield, a student at Elizabethtown College, to complete required
observation hours between February 26, 2018 and April 27, 2018, as recommended by the
Superintendent.

Motion

6. Approval of 2017-2018 Substitutes

A motion was made by _____ seconded by _____
to approve the following individuals as substitute teachers for the 2017-2018 school year
pending completion of required paperwork:

Natalie Dispoto, Lauren Crammer and Lara Yeager

Motion

7. Approve Policy 2131 – Chief School Administrator

A motion was made by _____ seconded by _____
to approve updates to policy 2131.

Motion

8. Approve Policy 4115 - Supervision

A motion was made by _____ seconded by _____
to approve updates for policy 4115.

Motion

9. Approve Policy 6171.3 – Title I

A motion was made by _____ seconded by _____
to approve updates for policy 6171.3.

Motion

10. Approve Field Trip Contracts

A motion was made by _____ seconded by _____
to approve the following 2017-2018 field trip contracts:

- | | | |
|---------------------------|--|-----------------------|
| Contract QT-FT-06 | High Notes Festival | Band |
| Contract QT-FT-07 | Theatreworks, USA | Grades 1 and 2 |
| Contract: QT-FT-08 | Fairview YMCA camp | Grade 6 |
| Contract: QT-FT-09 | Incoming Kindergarten ride through Delaware | |
| Contract: QT-FT-10 | Adventure Aquarium | Grade 3 |
| Contract: QT-FT-11 | DaVinci Science Center | Grades 1 and 2 |
| Contract: QT-FT-12 | Franklin Institute | Grade 5 |

On roll call, motion

11. Approve Travel Expenditures

A motion was made by _____ seconded by _____
to approve the travel expenditures for the 2017-18 school year as required by
N.J.S.A.18A:11-12.

On roll call, motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of January 31, 2018 (Policy 6820).

Board Secretary

Date

12. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary’s Report for the month ended January 31, 2018 and the A-149 Treasurer’s of School Monies Report for the month ended January 31, 2018 in compliance with the NJAC 6A:23A-16.10(c). The Board of Education, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certifies that no major account or fund has been overexpended in violation of NJAC 6A:23A-16.10(c).

On roll call, motion

13. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows from January 23, 2018 through February 26, 2018 General Fund bill list of \$385,663.65 and Cafeteria bill list \$5,655.90.

On roll call, motion

14. Approve Minutes – January 22, 2018

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of January 22, 2018.

Motion

Old Business

New Business

Upcoming Meetings

March 12, 2018 Committee Meetings, 6pm and March 26, 2018 Board Meeting, 7pm

Adjournment

A motion was made by _____ seconded by _____
to adjourn the meeting at _____ p.m.

Motion