

KNOWLTON TOWNSHIP ELEMENTARY SCHOOL

Office of the Superintendent

DRAFT-AGENDA FOR REGULAR MEETING – September 25, 2017

Notice of Meeting

The New Jersey Public Meetings Law was enacted to insure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Knowlton Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with The Express-Times and The Star Ledger and distributed to the Knowlton Township Elementary School, the Delaware Post Office and the Knowlton Township Municipal Building.

Call to Order

Flag Salute

Roll Call

Mission Statement

We are committed to provide an engaging, comprehensive education aligned with the New Jersey Student Learning Standards in a healthy, safe and nurturing environment in which all students are encouraged to be critical thinkers and self advocates. Instilling a passion for learning will inspire and guide students to become responsible and compassionate citizens in a constantly changing world. Students have the opportunity to achieve their maximum academic potential both here and in their future education while developing confidence, competence and character.

Public Participation

Correspondence

Student Recognition – Jaida Masker, school supply drive/donation

Vice Principal's Report – PARCC presentation

Superintendent's Report

Board Secretary's Report

Committee Reports

MOTIONS

1. Approve Substitutes

A motion was made by _____ seconded by _____
to approve the following substitute for the 2017-18 school year, as recommended by the
Superintendent: Melissa Miller

On roll call, motion

2. Appoint Curriculum Coordinator

A motion was made by _____ seconded by _____
to appoint Susie Elias as a shared Curriculum Coordinator with Blairstown for the 2017-18
school year with a rate of \$10 per student.

On roll call, motion

3. Approve Classroom Observations

A motion was made by _____ seconded by _____
to approve Jamie Dritt, a student at Warren County Community College, to
complete required classroom observation hours between 9/26/17 and 11/03/17, as
recommended by the Superintendent.

On roll call, motion

4. Dental Renewal Approval

A motion was made by _____ seconded by _____
to approve the dental renewal with Horizon Blue Cross Blue Shield of New Jersey for the
renewal period of 09/01/17 to 08/31/18 at a 3% increase in premiums.

On roll call, motion

5. Erate Service Agreement Approval

A motion was made by _____ seconded by _____
to approve the E-Rate 2018-2019 service agreement with E2E Exchange, LLC for \$1,310
and 3% of category two funding.

On roll call, motion

6. Emergency Crisis Plan Revisions

A motion was made by _____ seconded by _____
to approve the revisions to the district Emergency Crisis Plan for the 2017-2018 school year.

Motion

7. Approve Revisions to Policy 3541.33

A motion was made by _____ seconded by _____
to approve revisions to Policy 3541.33, Transportation Safety.

Motion

8. Approve Revisions to Policy 6114

A motion was made by _____ seconded by _____
to approve revisions to Policy 6114, Emergencies and Disaster Preparedness.

Motion

9. Approval of Revisions to Policy 3542.1

A motion was made by _____ seconded by _____
to approve revisions to Policy 3542.1, Wellness/Nutrition.

Motion

10. Approval of Field Trip Contracts

A motion was made by _____ seconded by _____
to approve the following 2017-18 field trip contract: PS and K to Mackey's Orchard

On roll call, motion

11. Accept CAP Grant

A motion was made by _____ seconded by _____
to accept the 2017-18 Child Assault Prevention (CAP) grant in the amount of \$896.00 with a district responsibility of \$269.00.

On roll call, motion

12. Approve Week of Respect

A motion was made by _____ seconded by _____
to approve the week of October 2nd, 2017 as the Week of Respect.

Motion

13. Approve School Violence Awareness Week

A motion was made by _____ seconded by _____
to approve the week of October 16th, 2017 as School Violence Awareness Week.

Motion

14. Approve Travel Expenditures

A motion was made by _____ seconded by _____
to approve the attached travel expenditures for the 2017-18 school year as required by the
Chapter 53 revisions to C.18A:11-12.

On roll call, motion

15. Approve Bills

A motion was made by _____ seconded by _____
to approve the bills for payment as follows: Monthly bill list \$247,237.76.

On roll call, Motion

Monthly Certification

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that no budgetary line item account has been
overexpended in violation of N.J.A.C. 6A:23-2.11(a) as of August 31, 2017 (Policy 6820).

Board Secretary

Date

22. Accept Report of the Secretary and Report of the Treasurer

A motion was made by _____ seconded by _____
to accept the monthly A-148 Secretary's Reports for the month ended August 31, 2017 and the
A-149 Treasurer of School Monies Report for the month ended August 31, 2017 in compliance
with the N.J.A.C. 6A:23A-16.10(c). The Board of Education, after review of the Secretary's
monthly financial report (appropriations section) and upon consultation with the appropriate
district officials, certifies that no major account or fund has been overexpended in violation of
N.J.A.C. 6A:23A-16.10(c).

Motion

23. Approve Minutes

A motion was made by _____ seconded by _____
to approve the Regular Session Minutes of August 28, 2017.

Motion

Old Business

New Business

Upcoming meetings

Board Workshop Meetings October 2, 2017. (first Monday)
Board Meeting October 23, 2017, 7pm

Adjournment

A motion was made by _____
to adjourn the meeting at _____ p.m.

seconded by _____

Motion _____